



1 STATE OF IDAHO  
2 BOARD OF VETERINARY MEDICINE

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4 **IDAHO BOARD OF VETERINARY MEDICINE**  
5 **Approved Minutes**

6 **MONDAY, January 27, 2014, 8:30AM to 5:00PM MST**

7 ISDA Building, 2270 Old Penitentiary Road, Conference Rooms A & B

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9 In attendance:

10  
11 John R Coplin, DVM – Board President  
12 David G Clark, DVM – Liaison Officer  
13 Carol A Eklund, DVM – Vice President  
14 David B Gerber, DVM – Member  
15 Jody Rockett, DVM – Member  
16 Kathy Simpson – Public Member  
17 Jodie A Ellis – Executive Director  
18 Carol P Youtz – Technical Records Specialist II  
19 Roger Gabel – Board Counsel  
20

21 Guests: Vicki Smith, Executive Director, Idaho Veterinary Medical Association (IVMA)  
22 Walter Rowntree, DVM  
23 Mariana Rosenthal, MD, Centers for Disease Control  
24 Stacey Carson, Vice President, Idaho Hospital Association (IHA)  
25 Kris Carter, DVM, Division of Public Health  
26 Erica Mattox, ISVTA  
27 Joyceanne Fick, NBVME  
28

29 **Minutes Approval**

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31 The meeting was called to order at 8:30AM by Dr. John Coplin, Board President.  
32

33 The Board reviewed and approved minutes from the August 15, 2013 Teleconference and the  
34 October 7, 2013 Board meeting. Dr. Gerber moved to approve the minutes as presented. Dr.  
35 Eklund seconded, and the motion passed.  
36

37 **Spring 2014 BOVM newsletter**

38 Ellis stated that she would like the next newsletter to serve as an introduction of all Board  
39 members to their licensees, and asked each Board member to write an article reflecting his/her  
40 practices and interests within the purview of the Board's mission. All articles will be due by  
41 April 1 to allow time for proofing, editing, and sending out to the printer for inclusion into the  
42 2014 renewal notices. Ellis also agreed, since part of the reasoning for the fee increase in 2012  
43 was to purchase new licensing software, to inform licensees why online renewals are still not  
44 possible, but hopefully will be by next renewal season.

1  
2 **Old business:**

3 *Rescheduling the June 2014 Board meeting*

4 The June 2014 Board meeting was rescheduled for Monday, June 23 to allow the office  
5 staff adequate time to process license applications.

6  
7 *Update on GL Solutions*

8 Ellis met with Gabel and Sarah Hilderbrand, State Purchasing Manager, Division of  
9 Purchasing, Idaho Department of Administration, on December 31, 2013 to discuss  
10 receiving a refund of the \$7,431 of subscription fees the BOVM pre-paid to GL Solutions  
11 in 2013, and possibly reimburse some BOVM staff time. Gabel will write a letter, with  
12 Hilderbrand's assistance, which will be available at the next Board meeting. Ellis said that  
13 the Board office will now explore options with ISDA's Information Technology Division  
14 (IT), possibly contracting one of their programmers to write the code we need to update  
15 our current licensing application.

16  
17 *Update on FARB conference*

18 Due to budget and time constraints, Ellis decided not to attend the January 2014 FARB  
19 Forum in Austin, TX. She hopes to attend the 2015 meeting.

20  
21 *Refresher course for Dr. Rathfon*

22 Dr. Coplin reported that Dr. Rathfon has expressed an interest in retiring. Ellis requested  
23 that Dr. Rathfon advise the Board of his decision by the end of February. If Dr. Rathfon  
24 decides to stay on as the Board's investigator, the Board will require him to attend  
25 CLEAR training in September, 2014.

26  
27 *Update on letters to boarding facilities reported to be giving bordetella vaccinations to clients'*  
28 *animals illegally*

29 In 2013, Dr. Eklund authored an informational letter to boarding facilities that the Board  
30 included in the Fall 2013 newsletter. As a result, the Board received information on seven  
31 facilities, and mailed the informational letter to them. For repeat offenders, the Board office will  
32 send a "cease and desist" letter.

33  
34 *Update on moving the BOVM office*

35 Ms. Ellis has arranged for new office space from ISDA at 2230 Old Penitentiary Road. The  
36 office anticipates moving at the beginning of February. BOVM may need to lease a high-end  
37 copier/scanner for about \$150 per month. The copier lease will come out of the operating  
38 budget.

39  
40 **Legislative update**

41 In January, Ellis presented proposed Rules to the House Agricultural Affairs Subcommittee,  
42 where it was passed, and to the Senate Agricultural Affairs Subcommittee, where some concerns  
43 were voiced over the proposed time that a veterinarian would have to supply medical records to  
44 another doctor (three business days). The Senate did not accept that change.

45 Gabel reported that the Legislature wants to institute constitutional Rule-making, and will report

1 to the Board at the April 7, 2014 meeting.

2 The Idaho Board of Pharmacy introduced mandatory online Controlled Substance reporting, but  
3 veterinarians are exempted from this requirement.

4 **FY2014-2015 budget update and financial report**

5 The Joint Finance-Appropriations Committee (JFAC) allowed the transfer of an additional  
6 \$17,000 from Operating to Personnel to allow for additional staffing needs. The FY2015 budget  
7 will be presented on February 3 to the full JFAC committee.

8  
9 **Collaboration between the National Board of Veterinary Medical Examiners (NBVME)  
10 and National Board of Medical Examiners (NBME)**

11 Joyceanne Fick reported on her meeting from the NBVME conference in San Antonio. NBVME  
12 will begin collaborating with the NBME to use NBME's knowledge, techniques, and procedures.  
13 NBVME and NBME will collaborate as colleagues ("parents") on this project. Dr. Clark asked  
14 what benefit the NBME will receive from this collaboration. Fick stated that the collaboration  
15 will "utilize the unique qualities of each parent", thus enhancing the efficiency of the exam  
16 design and delivery, while meeting the changing needs of the veterinary medicine process". The  
17 "ONE HEALTH" program has combined the needs of both human and veterinary medicine.  
18 NBME has a very strong international presence, and will encourage veterinary medicine's testing  
19 standards to become more world-wide. The immediate project will be to update the NAVLE  
20 exam, which has had no significant changes since it was implemented in the year 2000. The  
21 NAVLE exam fee will increase \$20 this cycle. There are significant amounts of financial reserve  
22 at the NBVME that have been earmarked for improving the NAVLE exam. The Educational  
23 Commission for Foreign Veterinary Graduates® (ECFVG) applicants also have to take the  
24 NAVLE. The test for the Program for the Assessment of Veterinary Education Equivalence  
25 (PAVE) and the one for the ECFVG may be combined at some point. AAVSB and AVMA  
26 administer the PAVE and ECFVG programs, respectively. Fick reminded the Board that any of  
27 its members could take the NAVLE exam at no charge during the fall testing window.

28 **Update from Idaho Society of Veterinary Technicians and Assistants (ISVTA)**

29 Erica Mattox reported that there were 147 registered ISVTA members in 2013. She has been  
30 working on local and regional continuing education (CE) classes, which are held quarterly.  
31 Membership is \$25 per year, which allows members to attend ISVTA-sponsored CE free of  
32 charge. Non-members are welcome to attend ISVTA-sponsored CE classes, but there is a \$10 fee  
33 for each class. Mattox regularly meets with accredited veterinary technology schools to inform  
34 them of the benefits of ISVTA membership. There are several vacant positions in the  
35 organization. Mattox will write a newsletter article for inclusion in the BOVM newsletter.  
36 Members are notified of upcoming CE courses through the IVMA and ISVTA websites. About  
37 80% of ISVTA members are Certified Veterinary Technicians.

38  
39 **Update on Euthanasia Task Force (Youtz)**

1 Youtz reported that the Spring 2014 training session dates have been set for February 25 in  
2 eastern Idaho, and for April 2 in southwest Idaho.

3 **Revision of Application Forms for Licenses/Certificates of Veterinarians, CVTs, CETs, and**  
4 **CEAs**

5 Ellis reported that she and Gabel were attempting to revise application forms to remove or modify  
6 questions that are repetitive, redundant, or unclear to applicants. Ellis will take into account the  
7 Board's comments and rework the veterinarian's application for presentation at the Board's April  
8 7<sup>th</sup> meeting.  
9

10 **Discussion of challenges of the position of Liaison Officer**

11 The Board discussed a two-page paper that Dr. Clark submitted about the challenges of the  
12 position of Liaison Officer (LO). In it, Dr. Clark emphasized the need for consistency in the  
13 judgments of the LOs across time. He opined that the acting LO should communicate with the  
14 other Board members about the position during his tenure, not just after it ends, and that the aim  
15 of discipline should be to modify the behavior of the practitioner through education. Dr. Coplin  
16 asked if it would be possible to study scrubbed recent Idaho-specific cases, but Gabel raised  
17 concerns about protecting the privacy of the licensees and/or complainants. Dr. Clark said that he  
18 struggles with establishing "a community standard of care" across various geographic areas of  
19 the state, and that some respondents are held to a higher standard of care than other vets in their  
20 own communities. Dr. Gerber asked if there should be a non-disciplinary action added for  
21 Standard of Care, in addition to those for record keeping and insufficient continuing education.  
22 Minimum standards of care vary greatly between geographical areas of the state, whether rural or  
23 urban. Emily Mac Master of the DAG's office felt that Consent Orders have been consistent, but  
24 in cases that are closed without a Stipulation or Consent Order, there are variations. Mac Master  
25 said that Statute or Rule is the best place to establish details (instructions for improvement in  
26 closing letters, etc.), which makes enforcement easier. The VPA is the minimum standard for  
27 care, and no licensee should be held to less than the standards cited in the Practice Act.  
28

29 **Closing letters**

30 Closing letters to complainants and respondents should be reviewed by DAG's office. Gabel  
31 favors "stock" templates, rather than a case-by-case individualized letters. Mac Master said there  
32 is a difference between a cover letter and a conclusion letter. A conclusion letter may include  
33 such phrases as "*Recommend using a different type of suture to close an abdominal incision*".  
34 The majority of the Board liked the idea of providing some educational recommendations about  
35 how to handle similar cases in the future.

36 **Revisiting the topic of equine dentistry by laypersons in Idaho**

37 During the January 27<sup>th</sup> board meeting, there was a lively discussion about reopening the topic of  
38 illegal practice of equine dentistry in Idaho. Dr. Coplin voiced the opinion that lay dentists in  
39 Idaho should either be regulated or gone.  
40

41 Some members of the Board mentioned that the Board's previous attempt to provide regulation

1 for schools of equine dentistry in Idaho was unsuccessful because of current policies of the Idaho  
2 State Board of Education. It was determined that the Board may need to look at creative ways to  
3 address illegal practice of equine dentistry in the state, including, as a first step, raising public  
4 awareness and education. Ellis suggested that a good place to start, considering a very limited  
5 budget, would be to send Letters to the Editor to newspapers in Idaho, which would serve two  
6 purposes:

- 7
- 8 1. Gauge the attitude of people in areas of the state
- 9 2. Collect actual names of individuals engaging in illegal practice

10  
11 Based on what the Board learns, we may want to conduct active public education at strategic  
12 places (such as the State Fair, etc.). Ellis will present the proposed letter at the next meeting.

13  
14 **Overview of the Cancer Data Registry of Idaho and the proposed analysis of cancer**  
15 **incidence in Idaho veterinarians using data linked between the CDRI database and the**  
16 **BOVM's licensure database**

17 Dr. Mariana Rosenthal, Stacey Carson, and Dr. Kris Carter visited the Board to discuss using  
18 data from the Board's licensees in a study of cancer incidents in Idaho veterinarians, which  
19 appear to be abnormally high. Carson presented a PowerPoint slideshow with cancer stats and  
20 information on the situation and which data fields they would need to conduct the study,  
21 particularly dates of birth and social security numbers. Gabel expressed concerns about whether  
22 these fields would be considered legally available, and speculated that the law may not be  
23 specific enough to require that BOVM comply. Dr. Rosenthal pointed out that it can be quite  
24 laborious to determine if there are duplicate cancer cases without at least partial dates of birth  
25 and social security numbers, which are the only identifying fields that also link to death  
26 registries. She also cited Public Health reporting requirements. After more deliberation, Dr.  
27 Gerber moved to release the information one time only for the purpose of cancer study registry.  
28 Dr. Eklund seconded, and the motion passed.

29  
30 **IVMA Peer review process**

31 Vicki Smith described the IVMA's Peer Review process. IVMA has a form that animal owners  
32 can complete if they wish to proceed with a complaint against an Idaho veterinarian who is a  
33 member of the IVMA. Ideally, the complainant should provide a timeline of events. When a  
34 written report is received at the IVMA, Smith sends the complaint to a committee member  
35 located in a different part of the state. Most complaints are resolved between the committee  
36 member, the veterinarian, and the client. If there is no acceptable resolution, the complaint is  
37 passed on to the BOVM for complaint processing. Smith estimated that about 70% of the  
38 veterinarians who have complaints filed against them have no idea that the client is upset.  
39 Communication issues are the most common. Non-practicing veterinarians also serve on the Peer  
40 Review Committee. Most veterinarians for which IVMA receives complaints do not belong to  
41 the IVMA. The IVMA had 409 members in 2013, which encompasses about 60% of all  
42 veterinarians with Idaho addresses.

43  
44 **General business**

1 *May the Executive Director give CVT applicants from unaccredited schools permission to take*  
2 *the VTNE before Board review?* Dr. Rockett expressed her discomfort with this topic; she didn't  
3 feel that a written exam can adequately test competency, and reminded Board members that  
4 students in non-accredited programs are not subject to the same standards of education. Although  
5 a passing score on the VTNE is a requirement for all CVT applicants in Idaho, Dr. Rockett stated  
6 that she did not feel that the VTNE tests the competency levels for a CVT applicant. After  
7 discussion, the consensus was that CVT applicants in Idaho must graduate from AVMA-  
8 accredited program. Dr. Rockett moved to require that all applicants for the position of CVT  
9 must have graduated from an AVMA-accredited program. Dr. Eklund seconded. Dr. Gerber  
10 abstained. The motion passed. Gabel will draft a policy statement.  
11

12 *Should the Executive Director issue licenses and certifications in "routine" cases?* At the 2013  
13 AAVSB meeting, Ellis learned that most other state boards do not routinely require a waiting  
14 period for applicants to receive a license or certificate. Simpson moved to draft verbiage to  
15 allow licenses to be issued by Board staff in routine cases. Dr. Eklund seconded, and the motion  
16 passed.

#### 17 **Open forum for public comments**

- 18 1. Dr. Walter Rowntree addressed the Board regarding his dissatisfaction with how the  
19 Board handled a complaint against him.
- 20 2. Vicki Smith of the IVMA discussed the Idaho Humane Society's plan to open a full-  
21 service treatment clinic, advising that there would probably be no legislation on this topic  
22 during the 2014 legislative session. IVMA has been asked by its members to oppose any  
23 plans to open a clinic, as it may take business from local veterinarians. Smith expected to  
24 see draft language sometime during the last week of January, 2014, defining 501-3(c)  
25 non-profits. February 11, 2014, is the last day in which to propose a bill for this year's  
26 legislative session.

#### 27 **EXECUTIVE SESSION to consider non-routine license applications (records that are** 28 **exempt from public disclosure)**

29 Dr. Clark moved to enter into Executive Session at 3:07 PM, pursuant to 67-2345(1)(d) to  
30 consider records that are exempt from public disclosure. Motion seconded by Dr. Eklund. The  
31 roll call vote was:

32 Clark - aye  
33 Coplin - aye  
34 Eklund - aye  
35 Gerber - aye  
36 Rockett - aye  
37 Simpson - aye  
38

39 Ellis, Youtz, and Gabel were asked to remain in the room with the Board members. All other  
40 attendees were excused.

1 Dr. Clark moved to exit executive session at 3:29 PM. Dr. Eklund seconded, and the motion  
2 passed.

3 CVT-4357: Dr. Clark moved to approve application; Dr. Eklund seconded. The motion  
4 passed.

5  
6 V-1143: Dr. Gerber moved to approve application; Dr. Clark seconded. The motion  
7 passed.

8  
9 V-4366: Simpson moved to deny the application; Dr. Eklund seconded. The motion  
10 passed.

- 11 ○ Reasons cited: applicant's previous felony convictions, and her formal  
12 discipline from another state's regulatory board
- 13 ○ Gabel will draft the Order.

14  
15 **License and Certification Application Review**

16 a. There were thirteen (13) veterinarian applications:  
17

FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX	CITY	STATE
Tara		Black	DVM	Moscow	ID
James	Lee	Bowman	DVM	Orofino	ID
Ernest	Corey	Cherrstrom	DVM	Coeur d'Alene	ID
Carmen	Elise	Dobroth	DVM	Boise	ID
Sarah	Elizabeth	Filliben	DVM	Abilene	TX
Andrew	Gregory	Kiemnec	DVM	Boise	ID
Olivia		Lorello	VMD	Madison	NJ
Christine	Marie	Ludwig	DVM	Nampa	ID
Joseph	Everett	Lynch	DVM	Omak	WA
Patricia	Kathleen	Lyon-Peak	DVM	Richland	WA
Nan	Elise	Mueller	DVM	Idaho Falls	ID
Cecil	Ray	Shilling	DVM	Lufkin	TX
Trista	Irene	Welsh	DVM	Melba	ID

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b. There were sixteen (16) certified veterinary technician applications

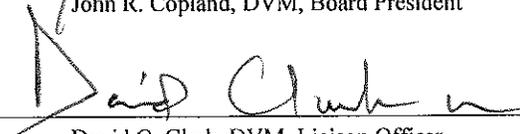
FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX	CITY	STATE
Katherine	Laurie	Allen	CVT	Challis	ID
Heidy	Karina	Altez Zuazo	CVT	Keizer	OR
Jennifer	Hope	Babas	CVT	Wilder	ID
Lindsey	Elizabeth	Carlson	CVT	Boise	ID
Bailey	Nicole	Dill	CVT	Rexburg	ID
Annalyse		Erickson	CVT	Bountiful	UT
Paige	Diana	Hill	CVT	Meridian	ID
Laurayomya	Ann	Jinright	CVT	Ponderay	ID
Erin	Renee	Nelson	CVT	Meridian	ID
Kellyn	Maureen	Owens	CVT	Boise	ID
Tonya	Lou Ann	Peterson	CVT	Caldwell	ID
Amy	Jo	Schoelkoph	CVT	Kuna	ID
Robyn	Lee	Sullivan	CVT	Twin Falls	ID
Evann	Ashley	Thoms	CVT	Nampa	ID
Kristin	Noelle	Tilley	CVT	Twin Falls	ID
Jessica	Elizabeth	Weddle	CVT	Boise	ID

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There being no further business to discuss, the meeting adjourned at 4:30p.m. The next scheduled Board meeting is Monday, April 7, 2014.

  
 \_\_\_\_\_  
 John R. Copland, DVM, Board President

4-7-14  
 \_\_\_\_\_  
 Date

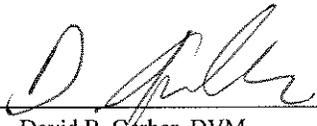
  
 \_\_\_\_\_  
 David G. Clark, DVM, Liaison Officer

4/07/14  
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 Date

  
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 Carol A. Eklund, DVM, Vice-President

4/7/14  
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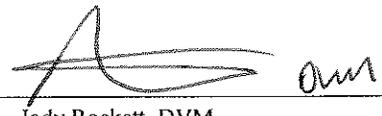
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David B. Gerber, DVM



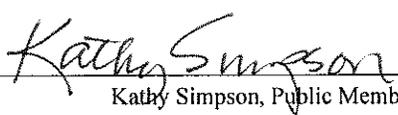
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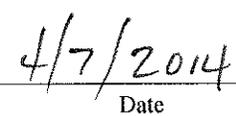
Jody Rockett, DVM



Date



Kathy Simpson, Public Member



Date