



STATE OF IDAHO

BOARD OF VETERINARY MEDICINE

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Idaho Board of Veterinary Medicine CERTIFIED EUTHANASIA TASK FORCE (CETF)

October 3, 2012

12:00 p.m. MDT to conclusion
ISDA building, Boise Idaho

APPROVED MINUTES

Attendees:

1. Rena Carlson-Lammers, DVM
2. Tami McReynolds, DVM
3. Jo-Anne Dixon, DVM
4. Teresa Kasper-Sauer, DVM
5. Marcia Matsuura, DVM
6. Carol Eklund, DVM
7. Steve Buzzell, CET
8. Carol Youtz, Board staff
9. Cindy Hedge, Temp Board staff
10. Roger Gabel, Deputy Attorney General *(present for Agenda Items 10-11)*

Call to Order: Chair, Dr. Rena Carlson-Lammers called the meeting to order at 12:11 p.m. Dr. Carlson thanked Dr. Dixon for taking over the duties of Chairman for the May 2012 CETF meeting and technician training.

1. **MINUTES:** Approval of May 1, 2011 meeting minutes
Dr. Carol Eklund moved to approve the minutes as written. Dr. Jo-Anne Dixon seconded. Motion passed.
2. **Election of new CETF Chair** – Dr. Carlson’s term of service expires October 15, 2012
Nominations for CETF Chair: Dr. McReynolds nominated Jo-Anne Dixon. Dr. Eklund seconded the nomination. As there were no other nominations, the Task Force proceeded to a vote.
Dr. Jo-Anne Dixon was unanimously elected to Chair the Certified Euthanasia Task Force, and will serve until her term expires in January 2015, or she requests to be relieved of the office.

3. **TRAINING:**

- A. 2012 Remote Chemical Capture Course
 - a. **Report on Dr. Rosenthal’s August 31, 2012 chemical capture course in Boise**

Ms. Youtz reported that out of the currently certified 60 CETs, approximately 20 have the authority and training to use chemical capture drugs and equipment.

1 Because of a number of factors, such as municipal budgets and scheduling, this year's
2 chemical capture course had only five students. All were from eastern Idaho, and two
3 technicians were newly certified.
4

5 Pocatello Animal Control reported that, because of liability factors inherent with using
6 darts in an urban setting, they have decided to discontinue the use of remote chemical
7 capture. Meridian Police Animal Control also no longer uses chemical capture.
8 Minidoka County Animal Control changed hands as of October 1, 2012. The City of
9 Rupert will manage the facility at its current location in Paul, Idaho. Since Officer Steve
10 Mani was the sole euthanasia technician, the Minidoka facility has closed. All controlled
11 substances and other drugs have been transferred to Dr. Jeff Heins. Dr. Dixon will need to
12 schedule a final inspection of the facility, and retrieve the drug log books. Mr. Kelly
13 Anthon is the Rupert city administrator, and will be point of contact when the agency
14 reopens under its new management and new CEA certificate number. Ms. Youtz advised
15 Mr. Anthon that new euthanasia technicians are typically trained each spring, but if there
16 is enough demand there may be an earlier certification training session.
17

18 Dr. McReynolds suggested that when agency closes, the CETF inspector should take a
19 photo of drug log book pages and send to the Board office. Two Task Force members
20 voiced concerns about discrepancies in Chemical Capture training from August 2011 to
21 August 2012, which resulted in the following discussions:

- 22 1. Drug dosages for filling tranquilizer darts are not consistent with the manual
- 23 2. There was no hand-on training on how to use remote chemical capture equipment
24 (safely filling darts, using dart guns or blow pipes, etc.)
 - 25 a. Should officers who use chemical capture be required to bring their
26 agency's equipment to the course for inspection?
 - 27 b. The Task Force determined that each individual agency would be
28 responsible for assuring the safety and effectiveness of any chemical
29 capture equipment
- 30 3. Could the chemical capture course be combined with the CET recertification
31 training?
 - 32 a. Euthanasia techs who do not use remote chemical capture would be
33 dismissed at the conclusion of the CET recertification training
 - 34 b. Would require some rearranging of scheduled three-year recert training in
35 the beginning, but would benefit the program in the long run
 - 36 c. Ms. Youtz will speak with Dr. Rosenthal to see if he is agreeable to this
37 change, and if he'd be willing to hold a training session in the Pocatello
38 area in addition to the Idaho Humane Society location.
 - 39 i. Can Dr. Rosenthal develop a list of skills that are essential to
40 safely performing remote chemical capture?
 - 41 d. Is the Lead CET assigned to each agency the same person who monitors
42 the chemical capture drug logs that are used in the field vehicles?
 - 43 e. Board staff should conduct a survey and/or write a CETF newsletter
44 article regarding this idea of combining training sessions for both types of
45 euthanasia technician

46 Dr. McReynolds stated that, as the Certified Euthanasia Program grows, the Task Force
47 will need to assign regularly-scheduled training locations and dates. This should assist the
48 Euthanasia Agencies in planning travel and tuition budgeting needs.
49

1 Dr. McReynolds thinks that all topics need to be covered due to three years before recert
2 is required.

3
4 Ms. Youtz will talk with Dr. Rosenthal about discussion items 3c-d above, and prepare a
5 report for the Spring 2013 Task Force meeting.
6

7 **4. Fall 2012 CETF Newsletter**

8 b. Suggestions for articles?

- 9 i. Include a list of all agencies and main contact
- 10 ii. Report of findings from site inspections (common finding for multiple
11 agencies)
- 12 iii. National topics and trends from ASPCA and HSUS
- 13 iv. Public perception and compassion fatigue (Officer Buzzell will write this)
- 14 v. ASPCAPRO.org web site has webinars available
- 15 vi. Introductory article from Dr. Matsuura
- 16 vii. Dr. Rosenthal doing article about equipment maintenance
- 17 viii. Proposed rule changes for upcoming 2013 legislative session

18 Ms. Youtz asked that all articles be submitted to the Board office no later than November
19 1, 2012.
20

21 **5. Approved drug list**

- 22 c. Add Dexdomitor to the chemical capture and pre-euthanasia sedation drug list
- 23 d. Acepromazine -- not approved for euthanasia agencies because of safety issues
24

25 **6. Updates on Spring 2012 CET training**

26 Dr. McReynolds said her training in North Idaho went really well, and that the PowerPoint
27 slide show developed in 2011 really helped. Dr. Dixon wants topics in the slideshow to match
28 up with HSUS manual. Board staff will update the slides with footers containing the HSUS
29 manual page number.
30

31 Dr. McReynolds volunteered to review the slides and send to the Board office for updates.
32 She also advised that the written exam does not allow enough time for students to look up the
33 answers, and would suggest the exact words are used that are in adjunct manual. The entire
34 Task Force needs to review the written exam and send comments to Ms. Youtz. The Board
35 staff will also analyze this year's exam scores to determine which questions were consistently
36 missed.
37

38 **7. 2012 Adjunct Manual**

39 Ms. Youtz polled the Task Force to see what updates would be needed for the Spring 2013
40 Adjunct Manual:

- 41 1. Update the Euthanasia Rules section to reflect current legislation that will take effect on
42 the last day of the session.
- 43 2. Add a dosage table for pre-euthanasia sedation and chemical capture
44 i. Board office will provide standard formatting and the Task Force will
45 calculate dosages. Board office will create the table and add to the Adjunct
46 Manual.

47 Update Drug Log books to reflect item #2 above. Print additional drug log books so that each agency
48 can start a new drug log book on January 1 each year. Ms. Youtz will send proofs to Dr. McReynolds
49 before arranging for a print job.

- 1 **8. Certified Euthanasia Agency (CEA) INSPECTIONS:**
 2 A. Inspection reports from
 3 a. North Idaho – Dr. McReynolds
 4 i. Nothing to report
 5 b. SW Idaho – Dr. Sauer
 6 i. In progress
 7 c. Central Idaho – Dr. Dixon
 8 i. Turned in to Board office. All done except for Minidoka. Ms. Youtz will send
 9 contact information for the Minidoka agency to Dr. Dixon, since there will
 10 need to be a closing inspection performed.
 11 d. Eastern Idaho – Drs. Matsuura and Carlson
 12 i. Pocatello and Chubbuck inspections are complete, but will send all forms at
 13 the same time. Ms Youtz reminded Dr. Matsuura of the need to do closing
 14 inspection in Preston.
 15 ii. Dr. Carlson remarked that the inspection forms don't have a weekly drug log
 16 check-off section.
 17 iii. Officer Buzzell asked if he assists neighboring jurisdictions in euthanasia, how
 18 to proceed. Ms. Youtz confirmed that animals need to be brought into Officer
 19 Buzzell's jurisdiction. He cannot transport drugs or work outside of his
 20 jurisdiction. Laws are different in other areas.

21 **B. Site Inspection guidelines – Update from Dr. Sauer**

22 Dr. Sauer prepared a three-page document to assist Task Force members establish
 23 guidelines for conducting annual certified agency (CEA) inspections. The Task Force
 24 reviewed the guidelines and made suggestions for the final edition.

- 25 a. Remove the reference to reusable needles or syringes
 26 b. The Board office currently charges \$15 for replacement HSUS manuals.
 27 Should there be a charge for Idaho Adjunct Manuals, if an agency is
 28 unable to show they have a current edition onsite? Dr. McReynolds moved
 29 to change \$15 for replacement adjunct manual if agency requires or
 30 requests a duplicate. Steve Buzzell seconded. Motion passed.
 31 c. Add \$15 for replacement Idaho Adjunct Manuals
 32 d. What is the state law regarding the safe disposal of empty ketamine,
 33 xylazine, and euthanasia drug bottles?
 34 i. Ms. Youtz will research the law, talk to the Board, and report back
 35 to the Task Force

36 Dr. Sauer will update her guideline document and make it available at new meeting.
 37

38 **9. FINANCIAL: FY2012 financial report on expenses and revenues for the Euthanasia**
 39 **Program**

- 40 a. Ms. Youtz reminded the Task Force that the renewal fees doubled for
 41 euthanasia techs and agencies this year, so the Euthanasia Program is no
 42 longer so heavily subsidized by the veterinarian license renewal fees.
 43 b. Zero-based budgeting has been deferred for one year because of Karen
 44 Ewing's extended disability leave.
 45 c. Overall, the Board's revenues increase by approximately \$69,000 from the
 46 previous year. This has recharged the Board's Free Fund Balance, and will
 47 assure that there are sufficient funds to continue as a self-governing board.
 48
 49

1 **10. STATUTES:** Discuss change(s) for 2013 Legislative session

2
3 **54-2103**

4 Ms. Youtz advised that the Board recommends syringes and needles will not be reused under any
5 circumstances. Mr. Gabel reported that the Board has only minor statute changes for the 2013
6 legislative session. Two definitions will be updated, one to the definition of a CET, which
7 removes the language that any CET trained prior to 1992 can be recertified. The other definition
8 change applies to veterinary technicians.

9
10 Remove 54-2107 that requires refunding licensing fees. Make all application fees non-refundable.

11
12 **11. RULES:**

13 **A. Discuss changes for 2013 (Roger Gabel 1:00 pm)**

14 Roger says board appreciated all suggestions and adopted almost all of them. Board made
15 major change – **no** needles or syringes can be reused. If approved then would become
16 effective on the last day of the 2013 legislative session.

- 17 • Removed out the word “efficiently” on 212 and replaced with “competently”.
- 18 • Rule 206.02.c – Grounds for Discipline – added “*The diversion or use of chemical*
19 *substances for other than legitimate chemical capture or euthanasia purposes*”

20 Ms. Youtz told the Task Force that the Board was very impressed with all work that was
21 done on the rules. Misdemeanor DUIs will be more closely scrutinized, at least for euthanasia
22 technician applicants and renewals. The rule advised took away 10 day receipt of inspection
23 form.

24
25 **B. Negotiated rulemaking requirement for 2013**

26 Mr. Gabel outlined the Legislature’s recommendation that the public become more involved
27 in the rulemaking process. However, due to tight time frames and a very limited budget, it
28 was not feasible for BOVM to use negotiated rulemaking in preparation for the 2013
29 legislative session. Mr. Gabel reminded the Task Force that the Board went to great lengths
30 to notify all people involved about upcoming fee increases.

31
32 Dr. McReynolds suggested that the function of the CETF is meeting the federal DEA and
33 Idaho Board of Pharmacy requirements for controlled substance registrations, technician
34 training, and safe handling of drugs. BOVM is enabled and empowered to set regulations.
35 Agencies working with the Board should view the Certified Euthanasia Task Force as an
36 educational resource, not necessarily a regulatory body.

37
38 **12. GENERAL BUSINESS:**

39 **A. 2012 CEA Renewals – euthanasia numbers by agency**

- 40 • Continue to gather annual euthanasia statistics in preparation for zero-based budgeting
41 (ZBB) process, which process has been deferred for one year

42 **B. Set date for Spring 2013 CETF meeting**

43 **Tuesday and Wednesday, April 9-10, 2013, beginning at 12:00 pm, with CET certification**
44 **training following day at 8:30am.** Dr. McReynolds advised Dr. Rosenthal needs to include
45 practical in training and maybe do on Tuesday.

46 **C. Service commendation for Rena Carlson-Lammers, DVM**

1 There being no further business to discuss, Dr. Sauer moved to adjourn the meeting until 12:00 noon
2 on Tuesday, April 9, 2013. Dr. McReynolds seconded, and the motion passed.

3
4 **Meeting adjourned at 4:09 p.m.**
5

6
7 _____
8 Jo-Anne Dixon, DVM, CETF Member Date

9
10 _____
11 Tami McReynolds, DVM, CETF Member Date

12
13 _____
14 Teresa Kasper-Sauer, DVM, CETF Member Date

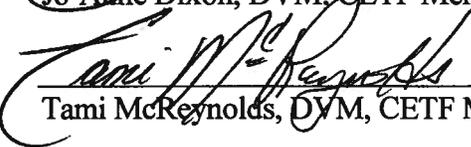
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16 _____
17 Marcia Matsuura, DVM, CETF Member Date

18
19 _____
20 Stephen Buzzell, CET, CETF Member Date

21
22 _____
Carol Eklund, DVM, BOVM Member Date

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6		4/9/13
7	Jo-Anne Dixon, DVM, CETF Member	Date
8		
9		4/9/13
10	Tami McReynolds, DVM, CETF Member	Date
11		
12		4/9/13
13	Teresa Kasper-Sauer, DVM, CETF Member	Date
14		
15		4-9-13
16	Marcia Matsuura, DVM, CETF Member	Date
17		
18		4-9-13
19	Stephen Buzzell, CET, CETF Member	Date
20		
21		4/9/13
22	Carol Eklund, DVM, BOVM Member	Date