



# STATE OF IDAHO

## BOARD OF VETERINARY MEDICINE

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**Idaho Board of Veterinary Medicine  
CERTIFIED EUTHANASIA TASK FORCE (CETF)  
Meeting Agenda for May 1, 2012  
11:00 a.m. MDT to conclusion**

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**APPROVED MINUTES**

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**ATTENDEES:**

1. Jo-Anne Dixon, DVM
2. Teresa Kasper-Sauer, DVM
3. Marcia Matsuura, DVM
4. Carol Eklund, DVM
5. Steven Buzzell, CET
6. Rena Carlson-Lammers, DVM (attended via teleconference)
7. Carol Youtz, Board staff
8. Roger Gabel, Deputy Attorney General

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**EXCUSED:**

1. Tami McReynolds, DVM
2. Karen Ewing, Executive Director

23  
24

**TOPICS FOR DISCUSSION:**

25 **Call to Order:** Acting Chair, Dr. Dixon at 11:12 am

- 26
- 27 **1. MINUTES:** Approval of November 8, 2011 meeting minutes
- 28 Dr. Sauer moved to approve the minutes as written. Dr. Eklund seconded. Motion passed.
- 29

30 **2. NEW CETF APPOINTMENTS:**

31 Dr. Dixon welcomed Dr. Marcia Matsuura, Dr. Carol Eklund, and Officer Steve Buzzell.

- 32 • Dr. Matsuura has a mobile practice in the Blackfoot area.
- 33 • Dr. Eklund represents the Board, and has volunteered to serve on the Task Force because
- 34 of her proximity to the Treasure Valley area.
- 35 • Steve Buzzell is an animal control officer in Rexburg for the last nine years. He is the sole
- 36 euthanasia technician at the Rexburg euthanasia agency.

37

38 **3. TRAINING:**

- 39 **A. New CET written exam for 2012**

1 Dr. Carlson's comments: the course outline was previously tailored to the written test, but now the  
2 test questions have changed dramatically. Some of the new students are frustrated by trying to find  
3 the answers in either the **Idaho Adjunct Manual** or the **Humane Society of the United States**  
4 **(HSUS) Manual**.

5  
6 Record-keeping is the most difficult part for all new technicians. Dr. Dixon stated that all the  
7 answers to the test questions are available if the student studies the two manuals.

8  
9 Q: 13 Chapter 6.2 of the HSUS manual – Page 58

10 Q.11 was problematic for the students (Page 6 in the HSUS manual)

11 Q. 9 The illustration of a filled syringe is difficult to see -- from the needle to the plunger is 1.2 cc  
12 – have a line drawing of a syringe. For the CET training scheduled for May 2, 2012 at the Idaho  
13 Humane Society, the trainers will fill an actual syringe. Each student will examine the physical  
14 syringe before answering this question.

15 Q. 19 – Task Force members recommended that the question be reworded to allow pre-euth  
16 sedation as an option “*without the use of pre-euth sedation*” – one option could be pre-euth  
17 sedation – what is the dosage? The first two options should NOT be pre-euth sedation.

18  
19 Dr. Sauer asked how the students performed at the April 25, 2012 training in Pocatello. Dr. Carlson  
20 reported that most of the students did fine on the written exam.

21  
22 The record-keeping portion is the most difficult part of the entire euthanasia program. The newest  
23 technicians need to rely heavily on their more-experienced mentors until they become comfortable  
24 with the requirements of maintaining an accurate Drug Log.

25  
26 Dr. Matsuura reported on the practical portion of the exam. The newly-hired technicians in Eastern  
27 Idaho did okay, except for one person who had a hard time finding a vein. Dr. Matsuura stressed to  
28 the new people that their skills with IV injections would improve with practice. Drs Matsuura and  
29 Carlson will follow-up with Chubbuck PD, as the lead CET is new.

30  
31 **B.2012 CET Training Courses**

32 **None of the slides were changed for the video presentation.**

33 With a class size of twelve, the students will be divided in half. After the lecture, half the class will  
34 take the written test, while the other half does the practical portion, depending on how many  
35 animals are available.

36  
37 **C. 2012 Remote Chemical Capture Course**

38 Check with Dr. Jeff Rosenthal to see if he is willing to hold Chemical Capture training in Eastern  
39 Idaho training at least once every three years to help with the travel and lodging costs of the  
40 technicians. **Ms. Youtz will follow up with Dr. Rosenthal.**

41  
42 See if Dr. Rosenthal can delegate the training to another person – perhaps a lead CET???

43  
44

1 Dr. Rosenthal will train again on August 31, 2012 and will accept ten students. Ms. Youtz has  
2 queried all the agencies to see which of the new technicians will need to be certified in the use of  
3 chemical capture techniques and drugs.

4  
5 Dr. Carlson received comments on last year's remote chemical capture course. One of the agencies  
6 felt that the Idaho Fish & Game class was much better than Dr. Rosenthal's. Dr. Dixon can follow  
7 up with that Magic Valley agency to see if they had any suggestions for improving Dr. Rosenthal's  
8 course, or if they would prefer to attend the Fish & Game two-day course.

9  
10 There was a bit of backlash from some of the longer-serving CETs who use chemical capture. They  
11 didn't want to have to recertify in chemical capture every three years, nor to have to order their  
12 drugs from a drug outlet. However, the laws have been changed, and the Board and Task Force's  
13 charges are to protect the public and regulate the profession of veterinary medicine.

14  
15 **D. Fall 2012 CETF Newsletter**

16 Discussed topics – if anyone has other suggestions  
17 Drug diversion protocol – Ms. Youtz will check with the DEA and Board of Pharmacy to see if  
18 they'd like to contribute an article.

19  
20 **E. Approved drugs – Domitor/Dexdomitor** – Mr. Buzzell asked why we'd want to use Domitor as  
21 a chemical capture agent.

22  
23 Dr. Dixon reported that she is having trouble locating a vendor for small animal Xylazine, and has  
24 begun using Dexdomitor instead.

25  
26 Dr. Sauer move to replace Domitor with Dexdomitor. Dr. Eklund seconded. Motion passed  
27 unanimously.

28  
29 The Task Force directed Ms. Youtz to update the Approved Drug List and repost it on the Board's  
30 website.

31  
32 **F. 2012 Adjunct Manual** – Task Force members will make notes on improvements for the adjunct  
33 manual.

34  
35 **4. CERTIFIED EUTHANASIA AGENCY (CEA) INSPECTIONS:**

36 **A. Inspection form revisions** – the revisions are well-received. Officer Buzzell suggested  
37 adding a list of who has keys to the drug cabinet.

38  
39 **Question:** *Do the agencies have to use the spiral-bound drug log books provided by the Board*  
40 *office?* No, per Dr. Carlson – as long as the log is bound in such a way as to prevent adding or  
41 removing pages (must have consecutively-numbered pages) to guard against drug diversions, the  
42 euthanasia agencies can create their own drug log books if the current logs run out of pages. **Daily,**  
43 **Weekly,** and **Main Inventory** drug logs must be maintained and stored onsite for three years from  
44 the last date entered.

45 **Outline a protocol for drug diversions?** The DEA and Idaho Board of Pharmacy may already  
46 have a protocol developed that they'd be willing to share with the Task Force.

1  
2 **B. Inspection training** – the Lead CETs are a great resource to mentor the newer techs. Do  
3 we need a manual to train inspectors?  
4 Dr. Sauer will work on inspection guidelines for the fall 2012 meeting.  
5

6 **5. FINANCIAL:** Zero Based Budgeting -- deferred because of Ms. Ewing's absence.  
7

8 **6. STATUTES:** Discuss change for 2013  
9

10 **7. RULES:**

11 **A. Discuss changes for 2013 (Roger Gabel 1:00 pm)**

12 **Section 204 is accepted.**

- 13 a. Page 1, lines 19 - Needles and syringes will not be reused, unless they are labeled  
14 as a reuseable needle. Single-use needles and syringes are not to be reused.
- 15 b. Line 21- three different syringe sizes are still required.
- 16 c. Line 23 – strike completely
- 17 d. Lines 24-25 strike completely – or change to “ any needle labeled reusable needs to  
18 be stored separately from single-use syringes or needles.” “ Needles labeled for  
19 reuse shall be kept in the same secure or temporary storage as the approved drugs.”
- 20 e. Page 2, line 11, delete the extra “to”
- 21 f. Page 4: Line 42, remove percentage of tries for venous access
- 22 g. Page 5. Lines 6-7. Add a period after animal. and delete “injected by this method”
- 23 h. Page 7, Line 37, “members” is pluralized – make it singular
- 24 i. Page 9, Line 12, remove “or subsection”
- 25 j. Page 9 Line 23 – move item “c” down with a hard return. FORMATTING ISSUE.  
26

27 **B. Negotiated rulemaking requirement for FY2013:** Idaho's legislature wants a more hands-on  
28 approach to rulemaking. Beginning in FY2013, they will impose negotiated rulemaking “whenever  
29 feasible”. The Legislature's Rulemaking Coordinator will work with us to determine whether  
30 negotiated rulemaking is feasible for such a small agency.  
31

32 **7.1. EXECUTIVE SESSION:** Review CET application for Canyon County Animal Shelter  
33 Mr. Gable provided instruction on how to move into executive session.  
34

35 Pursuant to 67-2345(1)(d), Steve Buzzell moved to enter executive session to discuss the CET  
36 application for Crystal Shargots. Dr. Eklund seconded. Roll call vote as follows:  
37

- |                             |     |                        |     |
|-----------------------------|-----|------------------------|-----|
| 1. Jo-Anne Dixon, DVM       | aye | 4. Carol Eklund, DVM   | aye |
| 2. Teresa Kasper-Sauer, DVM | aye | 5. Steven Buzzell, CET | aye |
| 3. Marcia Matsuura, DVM     | aye |                        |     |

1  
2 Executive session began at 1:57 pm and ended at 2:41 pm.  
3

4 Let the record reflect that the Task Force members have returned to open meeting.  
5

1 Mr. Buzzell moved to deny the application based on the results of the criminal background report  
2 and the applicant's answer to Questions 14-15 on the CET application. Dr. Sauer seconded.  
3 Motion passed unanimously. The Task Force recommends denying the application.

4  
5 The Task Force recommends a policy be set on criteria for application denial. Ms. Youtz will pass  
6 the recommendation on to the Board for approval.

7  
8 **8. GENERAL BUSINESS:**

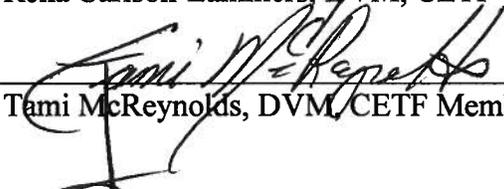
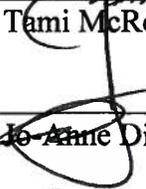
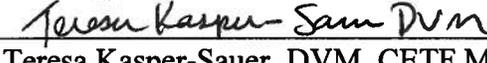
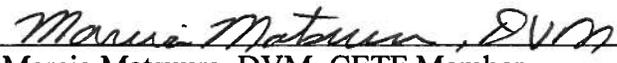
9 **A. 2012 CEA Renewals – euthanasia numbers by agency and species**

10 After reviewing two versions of the CEA inspection form, the Task Force members recommended  
11 that the shorter form be adopted. Ms. Youtz was directed to remove the word “DOMESTIC” from  
12 the form. The form should say “Dogs, Cats, Other”, and “Wildlife”.

13  
14 **B. Set date for Fall 2012 CETF meeting – check into starting the meeting at noon to allow for**  
15 **travel time for Eastern Idaho members.**

16  
17 **C. Service commendation for Rena Carlson-Lammers, DVM – deferred because of Dr. Carlson's**  
18 **absence**

19  
20 **Adjourn: 3:16 p.m.**

23	Rena Carlson-Lammers, DVM, CETF Chair	Date
24		10/3/12
25	Tami McReynolds, DVM, CETF Member	Date
26		Oct 3 2012
27	<del>Anne Dixon, DVM, CETF Member</del>	Date
28		10/3/12
29	Teresa Kasper-Sauer, DVM, CETF Member	Date
30		10/3/12
31	Stephen Buzzell, CET, CETF Member	Date
32		10/03/2012
33	Marcia Matsuura, DVM, CETF Member	Date
34		10/3/12
35	Carol Eklund, DVM, BOVM Member	Date