

**IDAHO BOARD OF VETERINARY MEDICINE  
CERTIFIED EUTHANASIA TASK FORCE (CETF)  
MEETING**

**April 27, 2010                      11:00 a.m. MDT  
Idaho Department of Agriculture Building, Conference Room A**

**MINUTES**

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**CALL TO ORDER**

The meeting was called to order at 11:08 a.m. MDT by Chair, Tami McReynolds, DVM

Those in attendance were:

- Tami McReynolds, DVM - CETF Chair
- Rena Carlson-Lammers, DVM – CETF Member
- Jo-Anne Dixon, DVM – CETF Member
- Brenda Steinebach, CET – CETF Member
- Bruce Lancaster, DVM - President, Idaho Board of Veterinary Medicine (IBOVM)
- Karen Ewing - IBOVM Executive Director
- Carol Youtz - IBOVM Staff
- Roger Gabel - Deputy Attorney General
- Jan Atkinson – Compliance Officer, Idaho Board of Pharmacy

**1. Approval of November 4, 2009 meeting minutes**

Dr. Carlson-Lammers moved to accept the minutes as written. Ms. Steinebach seconded. Motion passed.

**2. Elect 2010 Chairperson**

Discussion was held regarding chairperson position. Dr. Dixon moved to require a CETF member to serve at least one (1) year before being eligible for appointment to the chairperson position. The CETF will use a nomination process to allow the nominee to defer if he/she would prefer not to serve. The chair would serve a two (2) year term, with no limit on the number of terms. Ms. Steinebach seconded the motion. Motion passed.

Dr. Lancaster moved to appoint Dr. Carlson-Lammers to serve a two-year term as Chair to replace Dr. McReynolds. Dr. Dixon seconded. Dr. Carlson-Lammers abstained, and the motion passed, effective immediately. Dr. McReynolds vacated the chair, and Dr. Carlson-Lammers chaired the remainder of the meeting.

**3. Disposal of controlled drugs/Approved drug list revision (Jan Atkinson)**

Ms. Atkinson discussed DEA and Idaho Board of Pharmacy (IBOP) laws and regulations for disposal of controlled drugs. Controlled drug disposal by a reverse distributor is required, but can be very expensive. There must be two people witnessing any drug “wastage”. Policy documents on file at a Certified Euthanasia Agency can assist with issues such as drug wastage witness requirements, in the event of an emergency when a witness is unavailable. Ms. Atkinson’s inspectors can assist with destruction of a small amount of controlled drugs.

The Weekly Drug Log will reveal any possible diversions; no more than one week will elapse before the loss is noticed and documented. Empty bottles that only contain residual amounts of the drug can be disposed of just as any other trash.

Changes to the lead Certified Euthanasia Technician (CET) can be made online at the DEA website. It is most important to notify the IBOP and IBOVM of any lead CET changes for inspection purposes. Ms. Atkinson will provide Ms. Ewing with a wording example from the IBOP's "pharmacist in charge" rules, in case the CETF wants to add a requirement in rule regarding a "CET in charge".

#### **4. Develop CETF mission statement**

The following mission statement was developed and will be presented to the IBOVM at its June 2010 meeting: "Under the direction of the Idaho Board of Veterinary Medicine, the CETF's mission is to promote humane euthanasia of homeless, injured, sick, and unwanted animals by implementing and regulating professional standards at Certified Euthanasia Agencies."

#### **5. Discuss term limits for CETF members**

The majority of CETF members do not want term limits for CETF members. Dr. McReynolds moved to recommend to IBOVM that the CETF term be increased to three (3) years. The CET member should be rotated every three years, preferably from the four geographic regions of the state. Dr. Lancaster seconded. Motion passed. CET members of the CETF should not do CEA inspections, as it could be a conflict of interest. The CET member is eligible to be the chair of the CETF.

#### **6. Review 2010 Idaho adjunct CET manual**

The CETF discussed the new Idaho manual as an adjunct to the HSUS euthanasia training manual. Revisions to the drug log examples are to be made to use 10 pound examples and 250 ml bottles, and remove any decimals by rounding up. Discussion for 2010 CEA inspections included plan to hold pre-euthanasia sedation training at the annual inspections of the CEAs to train the CETs who did not attend the new 2010 CET training. Board staff will provide a visible way to denote on the license card which CETs have completed the new pre-euthanasia sedation training until the entire three-year training rotation is complete.

#### **7. Review bound chemical capture drug log book**

Revisions are needed, but Dr. Jeff Rosenthal will have some input on its content. The drug log book will need the Main Inventory for ketamine and xylazine, a Use Log for mixed drugs, and a Weekly Log for ketamine, xylazine, and the mixed drugs.

#### **8. Follow-up on domestic animal chemical capture course**

The IBOVM approved Dr. Jeff Rosenthal to develop a domestic animal chemical capture course and have a draft ready for Board review by January 2011, with the manual ready in Spring 2011. Attendees will pay the Idaho Humane Society directly for the training as a contracted service.

#### **9. Review of draft approved drug lists**

The CETF would like input from Dr. Rosenthal regarding remote chemical capture drugs. Approved drugs for all approved uses will be broken down into the following categories:

- Approved euthanasia drugs
- Approved pre-euthanasia sedation drugs
- Approved remote chemical capture drugs

#### **10. Follow-up on 2010 rule changes**

The 2010 rule changes became effective March 29, 2010. The CETF had previously discussed creating a new category in rule for law enforcement CETs who want to use chemical capture but do not euthanize animals. The IBOVM chose not to pursue this idea. If law enforcement officers want to use chemical capture, their agencies will have to become CEAs and meet the current CEA facility requirements.

#### **11. 2011 rule changes (Roger Gabel)**

Mr. Gabel distributed a handout regarding procedures for rule promulgation and answered questions regarding the rulemaking process. Following are the rule changes for 2011:

- **IDAPA 46.01.01.201:** Revise methods of euthanasia section to add methods of pre-euthanasia sedation and remote chemical capture. Provide three (3) separate definitions and requirements for euthanasia, pre-euthanasia sedation, and remote chemical capture, and limit use of remote chemical capture to law enforcement CETs and CEAs.
- **IDAPA 46.01.01.201.02 and IDAPA 46.01.01.205.02.a.vii:** Remove all references to carbon-monoxide induced euthanasia chambers.
- **IDAPA 46.01.01.205.02.a (1):** Strike wording mandating IV injections on all dogs over three (3) months of age.
- **IDAPA 46.01.01.205.02.a (2):** Strike mandate that an animal euthanized by IP injection must be checked every five (5) minutes until death occurs.
- **IDAPA 46.01.01.205.03.d:** Revise to provide that the certification for a CET whose employment is terminated immediately becomes invalid, and add phrase regarding reinstatement.
- **IDAPA 46.01.01.205.04:** Provide renewal requirement that law enforcement CETs using remote chemical capture must recertify every third year. Reformat lettering of section.

Ms. Ewing is to check with Dr. Jeff Rosenthal for recommendation on wording of remote chemical capture for standard verbiage. In addition, the IBOP suggested that we find out if the rules still need to include approval of drug lists by the IBOP. Ms. Ewing is to check with the IBOP executive director.

The CETF members will review Rule Section 205 for other possible changes, and a teleconference will be held prior to the IBOVM meeting on June 14, 2010 for the purpose of approving any other changes to Rule Section 205.

#### **12. New 2010 CET training course and written exam review**

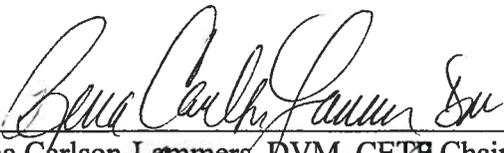
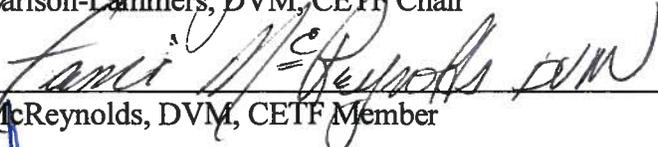
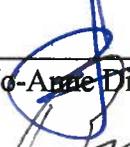
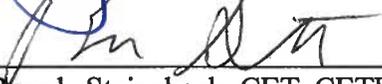
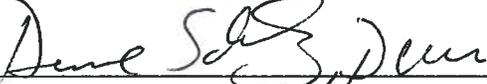
Written exam answer keys were distributed to Dr. Carlson-Lammers, Dr. Dixon, and Dr. McReynolds. Dr. McReynolds and Dr. Dixon will team-teach the first class at the Idaho Humane Society tomorrow, April 28, 2010. Dr. Lancaster will attend the training, and assist with the course as needed. Nineteen (19) trainees are registered, with twelve (12) recertifying and seven (7) new.

#### **13. Set date for Fall 2010 CETF meeting**

The date of October 5th or possibly October 6th was set, and will be finalized over the next few months.

#### **Adjourn**

There being no further business to conduct, the meeting adjourned at 3:38 p.m.

	11/16/10
Rena Carlson-Lammers, DVM, CETF Chair	Date
	11/16/10
Tami McReynolds, DVM, CETF Member	Date
	11/16/10
Jo-Anne Dixon, DVM, CETF Member	Date
	11-16-10
Brenda Steinebach, CET, CETF Member	Date
	11.16.10
Dave Schulz, DVM, CETF Member	Date