



STATE OF IDAHO

BOARD OF VETERINARY MEDICINE

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Idaho Board of Veterinary Medicine - Minutes

FRIDAY, June 8, 2018 8:30AM to 2:00 PM MDT

Idaho State Department of Agriculture Building
2270 Old Penitentiary Rd, Boise, ID 83712
Conference Rooms A & B

In attendance: Jody Rockett, DVM – Liaison Officer
Matt Dredge, DVM – President
Billy Maupin, DVM – Vice President
Robert Pierce, DVM – Member
Jeff Heins, DVM - Member
Kathy Simpson - Public Member
Jeremy Brown – Executive Director
Cindy Hedge – TRS II
Roger Gabel, Deputy Attorney General, Board Counsel
Leslie Hayes – Deputy Attorney General, Civil Litigation

The meeting was called to order at 8:30AM by Dr. Matt Dredge, Board President.

Dr. Maupin made a motion that the board, pursuant to Idaho Code § 74-204(4), amend the agenda for this meeting as follows: to add new agenda Item number 5 (review and revision as necessary of all existing Board of Veterinary Medicine policy statements). This new item was not contemplated at the time of initial agenda; legal counsel suggested amendment of agenda for agency to consider and review all Board of Veterinary Medicine policy statements, not just the proposed new statement. Motion was seconded by Dr. Pierce. Motion passed unanimously.

1. **Review and approve minutes from April 9, 2018 board meeting:** Motion by Dr. Heins to approve minutes as amended. Motion seconded by Dr. Billy Maupin. Motion passed.
2. **Old Business: (Brown)**
 - a. *Probation Termination:* The final order associated with BOVM Case No. CVT-4852 is completed and all terms have been met. The probationary period has been terminated and certification is fully reinstated without conditions.
 - b. *Legislative Service Audit:* A legislative audit of the board is conducted every three years. The draft report was received and the board had no findings or recommendations.

- c. *Administration Transition Information:* A new Governor will be elected in November. The Governor's office has requested each State agency prepare documentation to make the transition to the new administration as smooth as possible by August 17, 2018. Jeremy advised that he would prepare the information and have Roger review the information before submission.
- d. *Idaho Department of Agriculture Memorandum of Understanding:* Our new database has the capabilities to allow us to track some of our fiscal requirements. Jeremy proposed our board take back those responsibilities and track them ourselves. Fiscal was unwilling to do a partial oversight. The rent is increased from \$1500 per month to \$2000 per month. All other responsibilities remained the same.
- e. *Access Idaho Contract Amendment:* Jeremy was able to renegotiate the contract fees down from 3% plus one dollar to just 3% of the amount payable.
- f. *Executive order 2017-06 Freedom Licensing Act:* The report is due in the Governor's office on July 15, 2018. Jeremy will send out the report for board review before it is submitted.

3. New Business: (Brown)

- a. *Jurisprudence Exams:* An office oversight allowed two veterinarian applicants to retake the exam before the three-month waiting period was met. The waiting period is mandated in Board rule. Some of the board members questioned what the intent of the law was and if it should be removed. Dr. Maupin asked that the top of the test clearly state there is a three-month waiting period if the exam is failed. Dr. Maupin and Dr. Rocket also suggested that the five most frequently missed questions be re-evaluated to make sure the intent is clear and consistent with the Veterinary Practice Act.

4. Upcoming AAVSB meeting September 13-15, 2018, in Washington D. C.: (Brown)

Jeremy and Dr. Pierce are scheduled to attend the meeting this year. Dr. Rockett suggested that Kathy Simpson attend so she has an understanding of how other State board's function. Jeremy pointed out that the board would need to fund Kathy as a third delegate. Dr. Pierce volunteered to opt out in order to allow Kathy to attend. Kathy will review her calendar and let Jeremy know if she is able to attend. Jeremy reviewed two operational proposals that he has received for consideration at this year's meeting. The board instructed Dr. Pierce that they were in favor of both proposals.

5. Review and revision of existing Board of Veterinary policy statements:

Roger advised the board that policies have been put in place but have never been reviewed. Roger suggested adding a review date to the policies and put them on a rotation to be reviewed periodically. Roger reminded the board that policy statements are not law and do not have the force of law. The board agreed the policies would be reviewed every five (5) years in the October meeting. The board reviewed a new proposed policy to create the office of Board vice-president and define duties. Dr. Maupin made a motion to accept the policy and number it 2018-1. Dr. Heins seconded the motion. The motion was approved.

6. State CEC raises:

Dr. Dredge reported he had received a call from Sarah Stover (DFM) advising that Jeremy is eligible for a raise pending board approval. The board would use a salary matrix and approve a raise based on the matrix outcome/job evaluation. Dr. Rocket made a motion to increase the Executive Director pay by 3% based upon the job review. Dr. Heins seconded the motion. The motion passed unanimously.

7. Hearing for Administrative Complaint BVM-18-14:

Roger states that notice was sent out to all parties at their last known address of record. Roger has had no contact. The respondent did not appear nor did he call in or otherwise contact the board to say he was running late or that he wanted the hearing rescheduled.

Board prosecutor Leslie Hayes represented that respondent did not file an Answer to the administrative Complaint. Ms. Hayes proceeded with her case and introduced testimony and other evidence. Board Executive Director Jeremy Brown was the only witness at the hearing. Dr. Dredge made a motion that the respondent has failed to meet the terms and conditions of the stipulation he signed to receive and keep his technician certification. Dr. Rocket seconded the motion. The motion carried. Dr. Dredge made another motion to revoke respondent's certification based upon the violation of the stipulation and consent agreement. Dr. Pierce seconded the motion. The motion carried.

8. Telemedicine Policy Draft: (Brown)

Jeremy introduced a new board policy regarding telemedicine based upon the current Idaho Veterinary Practice act. Discussion followed. Dr Maupin made a motion to accept the policy and number it 2018-2. Dr. Heins seconded the motion. Dr. Pierce abstained. The motion was approved.

9. License Renewal Software Update: (Brown)

Jeremy led a presentation of the new computer software and its capabilities. The software was available on May 1, 2018. Licensees will have the option of renewing by paper or online for this year only. The 2019 renewal cycle will be completed by online renewal only. Jeremy encouraged the board to familiarize themselves with the new system and to encourage their peers to prepare for the 2019 online only renewal period.



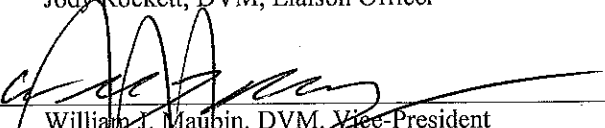
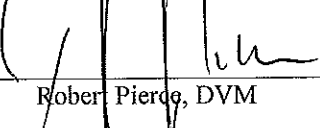

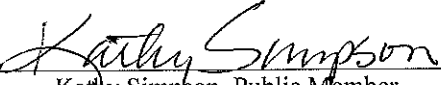
10. Open forum for public comment:

There was no one present for public comment.

11. License and Certification Application Review:

The board reviewed fifty-three (53) veterinary applications, thirteen (13) certified technician applications and five (5) certified euthanasia applications. All license and certifications were approved pending submission of all necessary documents.

With no further business to conduct, the meeting was adjourned at 1:20 PM.

 B. Matt Dredge, DVM, President	<u>12 Oct 18</u> Date
 Jody Rockett, DVM, Liaison Officer	<u>10-12-18</u> Date
 William J. Maubin, DVM, Vice-President	<u>10/12/2018</u> Date
 Robert Pierde, DVM	<u>10/12/2018</u> Date
 Jeffrey Heins, DVM	<u>12 Oct 2018</u> Date
 Kathy Simpson, Public Member	<u>10/12/18</u> Date