

VETERINARY TECHNICIAN CERTIFICATION APPLICANT CHECK LIST

(Applications for certification must be submitted by either January 1 or June 1)

CVT Applicants:	ITEM
Date paid: _____ Check num: _____ Receipt num: _____	Application for certification
	Application fee, payable to Idaho Board of Veterinary Medicine \$125
	Photocopy of birth certificate or current passport
	Veterinary Technician Jurisprudence Examination
	Verification of passing score on VTNE, provided by AAVSB (Available to request on-line at: www.aavsb.org)
	Notarized affidavit of moral character from two (2) individuals personally acquainted with the applicant, issued during the year preceding certification
	Official copy of diploma or certificate verifying graduation from AVMA accredited or equivalent veterinary technology program, or from another college or institution approved by the Board, OR Official verification of having been awarded a DVM or VMD degree from an accredited school in veterinary medicine or foreign veterinary school or veterinary school approved by the Board
	Completed fingerprint card Criminal Background Check fee \$29.25
	Verification of license, certification, or registration in good standing from every state in which applicant is or has been licensed, certified, or registered (Verification is to be sent directly to the Board office by the individual licensing, certifying or registering agency)
	Copy of diploma or transcript (if applicant is a veterinarian)
Exam Applicants in Senior Year	Certificate of expected graduation or letter verifying completion of the required courses in veterinary technology and copy of diploma when issued.
Temp. Certification	Temporary certification fee, payable to Idaho Board of Veterinary Medicine \$50
	Verification of 12 months of active practice as a veterinary technician in the past year OR Verification of Supervision Form